

Name and address of the student

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Date: \_\_\_\_\_

To  
The Principal  
SVKM's Narsee Monjee College of Commerce & Economics  
(Empowered Autonomous)  
Juhu, Vile Parle (West), Mumbai - 400 056.

Sub: - Undertaking related to Attendance.

Sir/Madam,

Regulation 88(1)(a) of Maharashtra Secondary and Higher Secondary Education Board Regulations, 1977 states that the attendance of the student should not be less than 75 percent of the working days in two different parts, i.e. 1<sup>st</sup> Term and 2<sup>nd</sup> Term separately. In case the student fails to maintain the attendance (for both the terms) as mentioned above, consequently he/she shall not be eligible to appear the Final Examination of the FYJC / SYJC Board Exams as the case may be.

I Ms. /Mr. \_\_\_\_\_ son/daughter of  
\_\_\_\_\_ Studying in the FYJC/SYJC  
Class / Div. \_\_\_\_\_ bearing Roll No. \_\_\_\_\_ affirm the same as above.

Name and Signature of the student

I \_\_\_\_\_ parent of \_\_\_\_\_  
Studying in the FYJC/SYJC Class Div. \_\_\_\_\_ bearing Roll No. \_\_\_\_\_ of  
SVKM's Narsee Monjee College of Commerce & Economics have read the above  
declaration and agree with the same.

I accept the responsibility of keeping track of the attendance of my ward.  
I, personally and on behalf of my ward, also assure you that my ward will fulfill the  
attendance norms as required and specified by Maharashtra Secondary and Higher  
Secondary Education Board Regulations, 1977 failing which I am aware that my  
ward shall not be eligible to appear for the Final Examination of the FYJC / SYJC  
Board Exams as the case may be.

Name and Signature of the parent